

## Spring Lake HOA Meeting Minutes 3/16/2019 – 12/17/2019

The following minutes are from remote discussions, and other events which took place during this period.

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3/16/2019 Saturday. Greg sent draft of a response to XXXXXXX about a rental house to the board for review.

3/17/2019 Sunday. XXXXXXX sent another email which stated that his current tenant is moving out at the end of this month, at which point he will be listing the house for lease.

3/18/2019 Monday. Motion was passed to accept the latest revisions of our response to XXXXXXX. The board sent him that reply.

3/25/2019 Monday. Greg attended Livingston Parish Planning Commission meeting. They said the new filing is DR Horton, and it will connect to Whispering Springs.

4/24/2019 Wednesday. Motion passed to approve XXXXXXX request to purchase a particular shed that may be slightly visible over the fence.

5/1/2019 Wednesday. Asked State Farm, Carmouche, and Safesource to get us quotes on our liability policy, which must be renewed by the 12th.

5/6/2019 Monday. Asked attorney Steve Landry to write our lease/rental letter (for XXXXXXX) ASAP. Took pics of entrances and amenities. Sent pics to insurance agencies to help with quote. Added updated pics to previous gallery, then used that to request quotes on finishing Sapphire Lake entrance landscaping. Also asked Bayou Brick & Stucco for a quote on building the "box" at the Sapphire Lake entrance.

5/8/2019 Wednesday. Motion passed to hire David Wascom, Partner at Hannis T. Bourgeois, LLP as our CPA. Emailed him to let him know.

5/9/2019 Thursday. Sent followup messages/emails to all who were asked to bid on Sapphire Lake entrance work, as well as Bayou Brick & Stucco for the masonry work. Sent 2017 financial reports to CPA, along with other reports from 2019 which may be useful. Email to XXXXXXX with Steve Landry's legal opinion was approved by board and sent to the homeowner. Motion to renew existing liability policy with Carmouche was passed. Motion to approve XXXXXXX shed passed.

5/10/2019 Friday. Paid the insurance policy renewal, and signed the form that went along with it. Spoke at length to Alford's Landscaping, who will be putting in a bid on the Sapphire Lake entrance project. While he does not do brickwork, he does in fact build entrances using retaining wall stones. He said the price on either is about the same. He has actually been doing the entrances for all of the new DSLD subdivisions over the past three years or so. He sounded very nice and very competent, and went over to the entrance himself to take measurements. He called from there with some follow-up questions.

5/11/2019 Saturday. Greg finished importing resident data into Quickbooks, after starting it yesterday. Not only did he import the basic information such as names, addresses, phone numbers, and emails, but he was also able to pick up the outstanding balances as well as notes giving a breakdown of those balances.

5/13/2019 Monday. By today, we received two bids for the Sapphire Lake entrance work. They came from Alford's Landscaping and All Seasons Landscaping.

5/16/2019 Thursday. We received quote for building the box around the Sapphire Lake sign out of bricks, from Bayou Brick & Stucco.

5/17/2019 Friday. Tom and Greg removed all the dead shrubs from the Sapphire Lake entrance and placed them on the burn pile at the park.

5/19/2019 Sunday. Wrote and posted a detailed update and announcements. Put links to the announcements on Facebook and Nextdoor, and also emailed them to everyone.

5/22/2019 Wednesday. Board approved XXXXXXXX request to build a patio.

5/24/2019 Friday. Motion passed to reimburse XXXXXXXX for a new tow rope for his winch. It got messed up while pulling bushes from the Sapphire Lake entrance.

5/26/2019 Sunday. XXXXXXXX finished pulling up the remaining live bushes at the Sapphire Lake entrance. We hauled them away to the second burn pile at the park. We also remounted the street sign at the corner of Spring Lake and Diamond Lake, which had fallen off the pole again.

5/28/2019 Tuesday. Spoke to our insurance agency who said no to the idea of a resident burning the stuff in the burn pile at the park.

Motion passed to reimburse XXXXXXXX the actual cost of replacing his winch rope. He had sent us an invoice.

5/29/2019 Wednesday. Motion passed to allow XXXXXXXX to reserve the Pavilion for this Saturday afternoon, and for us to have 4 laminated signs made to post at the Pavilion. We got them done and posted. XXXXXXXX was very appreciative.

5/30/2019 Thursday. Motion passed to have Alford's Landscaping do the entrances.

6/1/2019 Saturday. Greg did test invoices in Quickbooks, and bought double window envelopes from Office Depot for the invoices. He replaced old mystery locks at the park on the gate, garbage can, and electrical panel with new, sturdy Master locks donated by Ted. The Live Oak Baptist Church event at the park went very well.

6/2/2019 Sunday. Motion passed to approve and send out invoices. Electronic invoices were sent out to all people for whom we have email addresses. Hard copy invoices were printed and folded at Office Depot. The cost was only \$12.56.

6/3/2019 Monday. Hard copy invoices were mailed to all residents.

7/15/2019 Monday. Motion passed to refund XXXXXXXX his double paid dues.

7/29/2019 Monday. Motion passed to have our end-of-summer bash on Saturday August 10th.

7/30/2019 Tuesday. Motion passed to approve the past due message on invoice copies to be sent out as final notices.

8/22/2019 Thursday. Motion passed to approve XXXXXXXX preliminary request to locate a dumpster and materials in front of his house for an upcoming addition.

8/23/2019 Friday. Motion passed to reimburse Tom \$175.88 for drinks etc bought for Back to School Bash.

8/29/2019 Thursday. Met with attorney Bill Shockey and associate Alex Griffin.

9/2/2019 Monday. Motion passes to hire Shockey and Associates as our attorneys.

9/5/2019 Thursday. Motion passes to order NO SOLICITING signs.

9/16/2019 Monday. Motion passes to approve XXXXXXXX home addition.

9/19/2019 Thursday. Motion passed approving invoices from attorneys and CPA for payment.

9/25/2019 Wednesday. Motion passes to approve LPSO traffic patrols.

9/30/2019 Monday. Motion passes to purchase an annual Clerk of Court subscription.

10/3/2019 Thursday. Motion passes to approve fence for XXXXXXXX Natures Way.

10/7/2019 Thursday. Motion passes to award All Seasons the new annual lawn maintenance contract. Motion passes to credit off \$100 fine which was charged in error by CM. Homeowner is selling, and other past due balance of \$877.70 will be paid.

11/10/2019 Sunday. Motion passes to approve boat shed for XXXXXXXX.

12/2/2019 Monday. Motion passes to submit new resolutions to attorney Alex Griffin for review.

12/4/2019 Wednesday. Motion passes to submit new violation letters to attorney Alex Griffin for review.

12/10/2019 Tuesday. Motion passes that only actual, legal homeowners are admitted into the Facebook group.

12/15/2019 Sunday. Motion passes to accept and record the resolutions as revised after attorney review.

12/17/2019 Tuesday. Resolutions were recorded with Livingston Clerk of Court.

**Spring Lake Homeowners Association  
Board of Directors**

**Meeting Approval**

The undersigned board members hereby approve the minutes of the meeting as described on the preceding attached page(s).

*Gregory Bunch* 12 / 17 / 2019  
\_\_\_\_\_  
Member Date/Time

*Charlie J. Weems* 12 / 18 / 2019  
\_\_\_\_\_  
Member Date/Time

*Tomb* 12 / 17 / 2019  
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Member Date/Time

*Tamara Linn* 12 / 17 / 2019  
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Member Date/Time

*FLD* 12 / 18 / 2019  
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Member Date/Time